

Rural Community
Assistance Corporation

CONSERVING AND CREATING RESOURCES



August 3, 2009
Mesa State College
Grand Junction, CO

OBJECTIVES OF COURSE

Know what your resources are

- How to read and understand financial statements
- How to ensure your agency has an accurate budget, cash flow statement and up-to-date financials for board review and discussion
- What is an audit and why do you need one?
- What kind of questions should you be asking? What should the board be asking?

Know what your resource needs are

- What are all your existing resources?
- What are your organization's overall resource needs?
- What is the resource excess/ short-fall?

Know how effectively you are using your resources

- Are you investing in your mission wisely and using resources effectively?
- Where are you wasting resources?
- Where can you conserve or re-allocate resources?
- Can you share resources with other agencies and partners; mergers

Know how and where you can create new resources

- What new partnerships can you create to bring resources to the organization?
- What creative fundraising can you organize? Earned income possibilities?

Successful small businesses devote time and income to their mission and they make money or they go out of business.
Nonprofits are small businesses!!!

A drawing will be held to receive a week-long course in Resource Development and Financial Management provided by NeighborWorks America!

Class size is limited—please **register early** to guarantee a spot!!

The course is ideal for Executive Directors, CFOs, Development/Project Managers and board members of affordable housing and non-profit groups.

There is **no fee** but we do ask that you register so that we can be best prepared to teach this course.

August 3, 2009
8:00am-4:00pm

Agenda

Registration: 8:00-8:30 am
Training: 8:30-12:00 pm
Lunch: 12:00-1:00 pm
Training: 1:00-4:00 pm

Location

Mesa State College
Academic Classroom Building Room 104
1100 North Avenue
Grand Junction, CO 81501
970.248.2020



REGISTRATION

Name _____

Organization Name _____

Title _____

Address _____

Phone _____ Fax _____

Email _____

Please check as appropriate:

- Need Special Accommodations
- I will have lunch.
- I would prefer a vegetarian meal.

REGISTER BY JULY 27th
Please fax or mail attn. to
Grace Ami, RCAC
4251 Kipling St., Suite 325
Wheat Ridge, CO 80033
Fax: 303-455-7916

Sponsored By



For more info contact:
Grace Ami
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gami@rcac.org

