

*What previous participants  
have said about The  
Developer's Toolkit:*

"Now I'm ready to tackle the challenge"

"I love this type of learning"

"Thanks for the great experience. There is a wealth of knowledge in the toolkit and I will make good use of it."

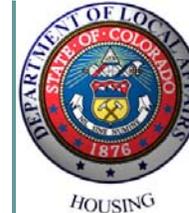
"I really enjoyed the way the program was organized & presented."

"This is a very innovative approach and I appreciate it - I will retain much more from this than I would from a more traditional workshop."

"Overall – outstanding workshop."

Mail Registration and Check to:

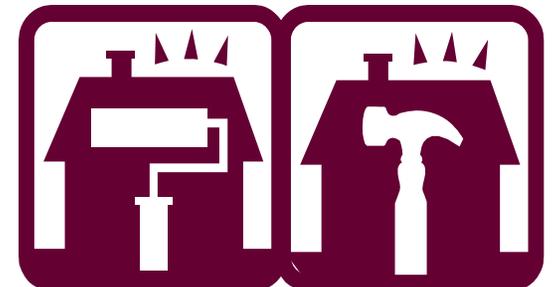
DOLA/Division of Housing  
Attn: Antoinette Johns  
1313 Sherman Street, Room 500  
Denver, CO 80203



DOLA/Colorado  
Division of  
Housing  
Presents...

# THE DEVELOPER'S TOOLKIT

*April 30 & May 1, 2012  
Training Location:  
Mile High United Way,  
Founders Room  
2505 18th Street  
Denver, CO 80211*



## REGISTRATION FORM

# Housing Colorado: The Developer's Toolkit

Join DOLA/Colorado Division of Housing for an exciting two day workshop designed to enlighten participants about the art and science of affordable housing development. Through role-playing, participants will attempt to solve the housing challenge facing a typical Colorado community. Hands-on exercises will provide a working knowledge of the critical steps necessary to develop an affordable rental housing community.

### YOU WILL LEARN:

- \* The process of developing housing
- \* Real estate terminology
- \* Production of cost-effective, high quality housing
- \* Selection of contract service providers
- \* Cost containment techniques
- \* Negotiating with the various players



All participants will receive a CD with a copy of the comprehensive housing development resource manual, *Housing Colorado: The Developer's Toolkit*.

**The training format requires that participants be able to attend all scheduled sessions.**

### AGENDA:

#### Day One 8:30–4:00

- 8:30 Welcome & Ground Rules
- 8:45 Introduction to Case Study
- 9:00 Assess Organizational Capacity
- 10:15 Select a Site & Site Control
- 11:45 LUNCH
- 1:00 Define Housing Need
- 3:00 Select Architect & Owner's Rep.
- 4:00 Adjourn

#### Day Two 8:30–4:00

- 8:30 Introduction to Day 2
- 8:45 Evaluate Financial Feasibility
- 10:15 Navigate Planning & Zoning
- 11:45 LUNCH
- 1:00 Navigate Planning & Zoning (cont.)
- 2:00 Re-evaluate Financial Feasibility
- 3:00 Negotiate Change Orders
- 4:00 Wrap Up & Adjourn

\*Breaks are designed into the flow of the workshop and will be taken at appropriate times. Please dress comfortably.



Name & Title

Organization

Mailing Address

City, State Zip

Phone #

Fax #

Email Address

### **REGISTRATION DEADLINE: April 16th**

Class size is limited to 30 people, so please reserve your place early!

**Please note:** Participants' places will not be held until payment is received. If you register but are unable to attend, we cannot issue refund checks, but we can hold a place for you in a future workshop.

**Cost \$50:** Includes CD with reference manual, and course notebook.

**We cannot accept Credit card payments. Make checks payable to DOLA/Division of Housing and mail them with this form to:**

DOLA/Division of Housing

Attn: Antoinette Johns

1313 Sherman Street. Room 500

Denver, CO 80203

Phone: 303-866-5657

For additional information, contact:

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