

*What previous participants  
have said about The  
Developer's Toolkit:*

"Now I'm ready to tackle the challenge"

**"I love this type of learning"**

"Thanks for the great experience. There is a wealth of knowledge in the toolkit and I will make good use of it."

**"I really enjoyed the way the program was organized & presented."**

"This is a very innovative approach and I appreciate it - I will retain much more from this than I would from a more traditional workshop."

**"Overall – outstanding workshop."**



Attn: Verda Martin  
1313 Sherman Street Room 518  
Denver, CO 80203  
303-866-4441

**Department of Local Affairs**



*Strengthening Colorado Communities*

**The Colorado Division of  
Housing Presents...**

**THE  
DEVELOPER'S  
TOOLKIT**

*June 2 & 3, 2009*

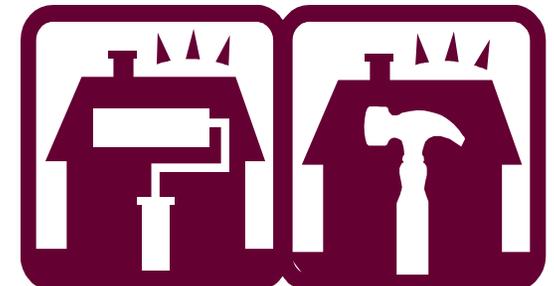
*Centennial Building*

*Room 318*

*1313 Sherman Street*

*Denver, CO 80203*

*Phone: 303-866-2033*



## REGISTRATION FORM

# Housing Colorado: The Developer's Toolkit

Join DOLA/Colorado Division of Housing for an exciting two day workshop designed to enlighten participants about the art and science of affordable housing development. Through role-playing, participants will attempt to solve the housing challenge facing a typical Colorado community. Hands-on exercises will provide a working knowledge of the critical steps necessary to develop an affordable rental housing community.

### YOU WILL LEARN:

- \* The process of developing housing
- \* Real estate terminology
- \* Production of cost-effective, high quality housing
- \* Selection of contract service providers
- \* Cost containment techniques
- \* Negotiating with the various players



All participants will receive a CD with a copy of the comprehensive housing development resource manual, *Housing Colorado: The Developer's Toolkit*.

**The training format requires that participants be able to attend all scheduled sessions.**

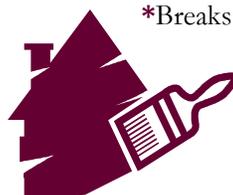
### AGENDA:

#### Day One 8:00 - 4:00

- 8:00 Continental Breakfast
- 8:15 Welcome & Ground Rules
- 8:30 Introduction to Case Study
- 9:00 Assess Organizational Capacity
- 10:15 Select a Site and Site Control
- 12:00 LUNCH
- 1:00 Define Housing Need
- 3:00 Navigate Planning & Zoning
- 3:45 Wrap-up Day 1
- 4:00 Adjourn

#### Day Two 8:00 - 4:00

- 8:00 Continental Breakfast
- 8:15 Introduction to Day 2
- 8:30 Navigate Planning & Zoning (cont.)
- 10:15 Select the Architect & Owner's Representative
- 12:00 LUNCH
- 1:00 Evaluate Financial Feasibility
- 3:00 Negotiate Change Orders
- 3:45 Ground Breaking Ceremony
- 4:00 Adjourn



\*Breaks are designed into the flow of the workshop and will be taken at appropriate times. Please dress comfortably.

Name & Title
Organization
Mailing Address
City, State Zip
Phone #
Fax #
Email Address

### REGISTRATION DEADLINE: May 15th

Class size is limited to 30 people, so please reserve your place early!

**Please note:** Participants' places will not be held until payment is received. If you register but are unable to attend, we cannot issue refund checks, but we can hold a place for you in a future workshop.

**Cost \$65:** Includes lunch, CD with reference manual, and course notebook.

**We cannot accept Credit card payments. Make checks payable to DOLA/Division of Housing and mail them with this form to:**

Attn: Verda Martin  
1313 Sherman Street Room 518  
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For more information, contact:  
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